

MEMORANDUM

TO: Asset Management Team

FROM: J. Evans, Director of Public Works

DATE: October 26, 2023

SUBJECT: Northwood Bridge Refurbishment Project - Official Kick-off

This memo serves as the official kick-off for the Northwood Bridge Refurbishment Project. The project is a top priority for the city, with a budget of \$45 million and an estimated duration of 18 months.

Project Scope: The project will involve a complete structural and seismic retrofit of the Northwood Bridge. Key activities include deck replacement, steel corrosion repair, and the installation of a new lane for bicycle and pedestrian traffic.

Key Challenges & Considerations: - **Traffic Disruption:** The bridge is a primary commuter route. Full and partial closures will be necessary, requiring significant public coordination. - **Business Impact:** Businesses in the adjacent commercial district rely on bridge traffic. - **Environmental Sensitivity:** The Northwood River is a protected salmon habitat. All work must comply with strict environmental regulations. - **Public Safety:** Coordination with emergency services is critical to ensure response times are not impacted by detours.

Your immediate task is to develop the initial stakeholder communication plan. This is a critical first step to ensure we begin this project with the support and alignment of all key parties.